

**MINUTES OF THE CITY OF LAS VEGAS CITY COUNCIL SPECIAL MEETING HELD ON
WEDNESDAY, SEPTEMBER 22, 2021 AT 4:00 P.M. IN THE CITY COUNCIL
CHAMBERS.**

MAYOR: Louie A. Trujillo

COUNCILORS: David G. Romero
Elaine Rodriquez
Michael L. Montoya
David A. Ulibarri, Jr. ***ABSENT***

ALSO PRESENT: Leo Maestas, City Manager
Casandra Fresquez, City Clerk
Scott Aaron, City Attorney
Antonio Salazar, Sergeant at Arms

CALL TO ORDER

Mayor Trujillo called the meeting to order at 4:00 p.m.

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

Mayor Trujillo took a moment to recognize those who have been so nice during the pandemic by doing things for others like collecting food and money and distributing goods and services. Mayor Trujillo spoke about so many people in the

community doing amazing things and asked to keep them in our prayers for all their hard work.

Mayor Trujillo welcomed members of MainStreet de Las Vegas and Dignified Leader Dr. Sam Minner.

APPROVAL OF AGENDA

Councilor Montoya made a motion to approve the agenda. Councilor Romero seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Elaine Rodriguez	Yes	Michael L. Montoya	Yes
David G. Romero	Yes		

City Clerk Fresquez advised the motion carried.

PUBLIC INPUT

There was no public input.

Councilor Romero recognized Olivia Silva from Olivia's Cafe for all she's done for the community and Mayor Trujillo presented her with a Buen Vecino Award.

APPROVAL OF MINUTES

Councilor Romero made a motion to approve the minutes for September 8, 2021. Councilor Rodriguez seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya	Yes	Elaine Rodriguez	Yes
David G. Romero	Yes		

City Clerk Fresquez advised the motion carried.

BUSINESS ITEMS

1. Discussion/Direction on prior Fiscal Year 2021 MainStreet Contract.

City Manager Maestas advised the discussion is based on the contract from last fiscal year regarding some of the scope of work that was unable to be achieved due to covid and other circumstances. City Manager Maestas advised they want to see what can be done to complete the scope of work from last year's contract before moving on to the 2022 fiscal year contract.

MainStreet Vice President Stella Burciaga and Executive Director Michael Peranteau discussed a rough draft of remediations regarding items that Council had concerns with that had not been completed last year.

Councilor Romero advised there was a disconnect between Council and MainStreet regarding projects and things not moving along.

MainStreet Executive Director Peranteau advised it would be helpful for Council to know where they are with a project.

MainStreet Vice President Burciaga advised they weren't aware that they could meet with Council regarding projects but will let Council know what exactly is going on so they can work together and have better communication.

Mayor Trujillo suggested presenting the quarterly reports in person to be written into the contracts.

MainStreet Vice President Burciaga advised they are going to try to get the quarterly reports to Mayor and Council a few days before the meetings.

Councilor Rodriguez suggested MainStreet developing internships for New Mexico Highlands University (NMHU) and Luna Community College students.

Councilor Romero advised the best practice for deliverables is to show proof of what the money was used on for accountability. Councilor Romero stated he apologizes because it was brought to their attention that the quarterly reports were being turned in but Council never got that information.

MainStreet Executive Director Peranteau advised he assumed Council had seen the quarterly reports.

Councilor Montoya asked if it was okay to discuss the recommendations that MainStreet Vice President Burciaga and Executive Director Peranteau provided to council even though it was not included in their packets.

City Attorney Aaron advised there's no reason that MainStreet can't discuss the report they handed out since it pertains to the 2021 contract.

Discussion and questions took place regarding the MainStreet districts building inventory listing, reports reflecting on in-kind services and possibly holding a Marketing meeting on October 15th.

Councilor Romero advised there were some things that were taken personally but that wasn't the intention, the point was for there to be proof that the scope of work was completed if audited, if not then they needed to amend the contract.

MainStreet Vice President Burciaga advised they didn't know they had to do that but they know now.

Councilor Romero advised it happens with any turnaround but it takes continuity.

MainStreet Executive Director Peranteau suggested that Mayor and Council meet with MainStreet Director Daniel Gutierrez.

Councilor Montoya stated he spoke with MainStreet Director Gutierrez who advised him as a Councilman they have every right to ask for any information from MainStreet. Councilor Montoya voiced his concerns regarding how the quarterly reports were rated on completion and would like them to be defined on the new contract so they can see where they are on projects. Councilor Montoya advised he represents a quarter of the town and would like his ward to get something out of it too. Councilor Montoya asked for it to be stated in the new contract that they

will look into it and if not they need to work with the Chamber of Commerce to include all businesses in the community.

MainStreet Vice President Burciaga advised they are trying to include more areas that could benefit from services that MainStreet can offer.

Councilor Montoya advised he supports MainStreet but the administration will be accountable to every committee, commission, board and organization that goes before them. Councilor Montoya advised they need to know what's going on, how the City is moving forward and how they can help out.

Cindy Collins with MainStreet advised they always submitted a quarterly report to the Community Development Director.

Discussion took place regarding a recommendation to do strategic planning and concerns with MainStreets bylaws.

Cindy Collins with MainStreet voiced her frustration regarding the lack of communication between MainStreet, City Staff and Council.

Discussion took place regarding the deadline for MainStreet to have their contract sent to accreditations by October 5th.

Councilor Romero asked to give direction to City Attorney Aaron to put an amended scope of work for the fiscal year 2021 contract showing the deliverables that weren't completed and giving them a six month extension.

Discussion took place regarding the amendments to the 2021 contract being in condition to the 2022 contract to include deliverables and dates and also revisions to the language in the 2022 MainStreet contract.

Mayor Trujillo advised every contract for every organization will be scrutinized, not just MainStreet.

Discussion took place regarding the addendum to the 2021 contract and changes to the 2022 contract to be brought back for approval.

Councilor Romero suggested giving direction to City Attorney Aaron to draft an addendum for the 2021 contract to be approved at the next Council meeting.

Discussion took place regarding the best way to not adjourn the current meeting and bring the items back to vote on once the changes have been made.

Councilor Romero made a motion to recess until Monday, September 27, 2021 at 4:00 pm. Councilor Montoya seconded the motion. All were in favor. Meeting was recessed on Wednesday, September 22, 2021 at 5:25 PM.

Councilor Romero made a motion to reconvene the Special City Council Meeting from Wednesday, September 22, 2021. Councilor Montoya seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri Jr.	Yes	Michael L. Montoya	Yes
David G. Romero	Yes		

City Clerk Fresquez advised the motion carried.

Meeting reconvened on Monday, September 27, 2021 at 4:00 PM. Roll Call was taken; Mayor Louie Trujillo, Councilor David Romero, Councilor Michael Montoya and Councilor Ulibarri Jr. were present, Councilor Elaine Rodriquez-**Arrived at 4:10 pm.**

City Manager Maestas advised the discussion would continue with the new scope of work that was presented by MainStreet which was emailed on Friday to the City and to all Councilors for their review.

Discussion and questions took place regarding item #3, the Great Block project on the amended scope of work from FY 2021 to include, when their scheduled community trash pickup was and the need for the date to be changed from

March 2021 to March 2022. Further discussion took place on the progress, if any on the Great Blocks project.

Councilor Romero advised he asked for specific deliverables to be stated in the scope of work for each item such as, sign-in sheets or photos and would like it added to the amendment to the contract on #3, to state that evidence will be provided such as sign-in forms, photos or minutes of a meeting would be presented during each quarterly report for each project.

Councilor Montoya made a motion to move forward with the approval of fiscal year 2021 MainStreet with contract amendments.

Councilor Rodriguez advised she had concerns, she stated anytime an acronym is being used in a contract it should be spelled out completely when used for the first time and then place the acronym in parenthesis.

City Clerk Fresquez recommended Councilor Montoya to amend his motion to state what's on the agenda by giving City Manager direction to sign off on the amended changes to the 2021 contract.

Councilor Montoya made a motion to approve item #1 on the agenda for fiscal year 2021 MainStreet contract and give direction to the City Manager to sign off on the amendment to include language that evidence such as minutes, photos and sign-in sheets would be reported on a quarterly basis for the scope of work. Councilor Romero seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Elaine Rodriguez	Yes	Michael L. Montoya	Yes
David A. Ulibarri Jr.	Yes	David G. Romero	Yes

City Clerk Fresquez advised the motion carried.

2. Request approval of MainStreet Fiscal Year 2022 Contract.

City Manager Maestas advised MainStreet would be presenting the 2022 contract for approval.

Discussion and questions took place regarding the Las Vegas Arts Council, corrections needed throughout the contract to properly state acronyms on pg. 2, numbers 4, 5 and 6, the completion of the bidding process, who Larry Archuleta was, the timeline date needing to be changed to reflect the year 2022 and the need to place somewhere in the contract regarding Councilor Montoya's ward.

Councilor Romero requested that the South Pacific entrance be added to #3 on the scope of work for the Wayfinding project during one of the phases and also voiced his concerns regarding the three month gap since the 2022 contract was not in place since July 2021 and how they would pay out the first quarter.

Discussion and questions took place regarding how to handle the first quarter gap in the contract and if MainStreet doesn't receive the funding from the City the State could take away MainStreet.

City Manager Maestas suggested they go through what has already been done in the scope of work to justify that MainStreet completed those and could be paid for the three month gap.

MainStreet Executive Director Peranteau advised they got their paperwork turned in on time to start the contract process.

Councilor Rodriguez suggested noting in the contract that all paperwork from MainStreet was turned in on time in June.

Discussion took place regarding language being placed in the 2021 amended contract to state if the scope of work is not completed during the 2022 contract then MainStreet wouldn't be funded next fiscal year.

MainStreet President Reina Fernandez advised there is language in the scope of work that states the Las Vegas City Council will be presented on the progress of each deliverables at quarterly City meetings.

Councilor Montoya suggested including that language on 3B of the contract.

Councilor Romero recommended adding number 4iii to state; the contract may be terminated if items from the 2021 contract are not completed and asked next time to be specific by including what the specific deliverable would be in the contract.

Councilor Montoya made a motion to approve the MainStreet Fiscal Year 2022 contract with the following amendments; adding number 3 to state, evidence such as minutes, photos and sign-in sheets would be reported on a quarterly basis for the scope of work, item number 8 regarding exploring other boundaries, item number 3 to include South Pacific entrance on Wayfinding, the Professional Service contract item 3b to include will be reported on a quarterly basis to Mayor and Council and item number 4iii to state, contract may be terminated if items from the 2021 contract are not completed and the contract will be retroactive from June 30, 2021.

Councilor Rodriquez amended the motion to include Director and Board members' contact information in the contract and also include the department and line item that the money is being used from.

Councilor Montoya accepted the amendments to the motion. Councilor Rodriquez seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri Jr.	Yes	Elaine Rodriquez	Yes
David G. Romero	Yes	Michael L. Montoya	Yes

City Clerk Fresquez advised the motion carried.

EXECUTIVE SESSION

There was no need for executive session.

ADJOURN

Councilor Montoya made a motion to adjourn. Councilor Rodriquez seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David G. Romero	Yes	Elaine Rodriquez	Yes
Michael L. Montoya	Yes	David A. Ulibarri Jr.	Yes

City Clerk Fresquez advised the motion carried.

Meeting adjourned on Monday, September 27, 2021 at 5:03 pm.



Mayor Louie A. Trujillo

ATTEST:



Casandra Fresquez, City Clerk